



Capitol's Mobile Application Contractor Sign Up Form

Capitol District Supply is proud to offer our customers the option to place orders, view account information, product availability, and product information via their Mobile Device! If you would like access for your company, please complete the form below. For more information, contact your salesperson or Hana Sullenger at HSullenger@CapitolDistrictSupply.com or 518-584-4499.

Company Information:

Company Name:

Company Mobile Main Contact: Email:

This 'Mobile Main Contact' is responsible for administering the individual users and their privileges for the company.

User Info: *(Please note- A Separate form is required for each user for your company.)*

User Name: Job Title:

User Email:

This email must be unique for each Mobile App User

For Office Use Only: Company Eclipse Account # User Eclipse Account#

Access Privileges:

Full Access [Includes: Full Access to Account Orders, Changes to current orders, Order pricing, & Accounting]

The below access levels will not have access to company account history, payments, etc.

Complete Order Access [Includes: Create orders and see company pricing, Check Product Availability & Information]

Limited Order Access [Includes: Create Orders with NO Pricing, Check Product Availability & Product Information]

Inquiry Access Only [Includes: Product Availability and Access to Product Specs]

Preferred Default Shipping Branch: **Albany** **Saratoga** **Schenectady**

Additional Information:

**Please send completed form and any questions to Hana Sullenger at hsullenger@CapitolDistrictSupply.com.
If you would like to set up training for your company on the Mobile App, contact Hana at the email above or 518-584-4499.**

www.CapitolDistrictSupply.com

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518-465-3421

252 Washington Street, Saratoga
518-584-4499

315 Green Street, Schenectady
518-374-2227